

Information and Guidelines for Submitting a Proposal to Host the 12th Congress - Winter 2029/2030

These guidelines are intended for institutions or research groups interested in submitting a proposal to host the 12th **International Congress on Ski Science (ICSS)**, during **Winter season 2029/2030**, approximately from December 2029 to March 2030.

The organization of the congress will be the responsibility of the applicants who are awarded the event, with guidance from the ICSS Executive board for specific tasks, as detailed below.

General Information and Congress Requirements

Frequency and Dates

The Congress takes place every three years and should be organized during the winter season. The 12th edition should therefore be held between December 2029 and March 2030.

Location

The Congress should be held in a ski area that can be reached in approximately two hours from an international airport using public transportation. The selected location must offer a range of accommodation options with different types and price levels. Easy access to alpine skiing facilities is required. Access to cross-country skiing areas is optional but appreciated.

Congress venue

The congress venue should have sufficient capacity to host up to 300 participants in a plenary session, facilities for two parallel scientific sessions, appropriate spaces for poster sessions, exhibitions, coffee breaks, and networking activities, and be within walking distance from most accommodations.

Organizers

At least part of the local organizing committee must include members affiliated with a university. Preference will be given to teams that have attended previous Congresses and are actively involved in research related to the Congress topics.

Scientific Program

The scientific program should span several days and include:

- Invited keynote lectures on topics of broad or cross-disciplinary interest related to skiing, defined by the local organizers with the cooperation of the Executive Board.

- Submitted oral and poster presentations covering a range of sports science disciplines.

Abstracts should be peer-reviewed and selected by a scientific committee, which will also decide on oral or poster presentation formats. The selection process should prioritize the novelty of the research.

Young Investigator Award (YIA)

The organizers must establish a Young Investigator Award for the best oral and poster presentations. The number of awards may be proportional to the number of applications received.

An international scientific committee should be set up to evaluate the submissions, considering gender balance and representation from the various scientific disciplines.

Social Program

The social program should include at least:

- One or two half-day alpine skiing activities
- A conference dinner

These activities should be included in the registration fee.

Other social or team-building initiatives are optional and welcome.

Organization and Finances

The financial management of the Congress is entirely the responsibility of the local organizing committee, which will collect registration fees, manage sponsorships and donations, and cover all organizational expenses.

Key Dates for Proposal Submission winter season 2029/2030

Stage	Date
Proposal submission deadline	1 September 2026
Online meeting with the Executive Board	On a date to be agreed with the Executive Board in October 2026
Decision notification	November 2026
Official announcement	During the 11th ICSS in Bormio, December 2026

Submission Guidelines

The proposal should be submitted as a single document containing the following information, along with any other details the applicants consider relevant to support and promote their candidacy. The proposal should be submitted by **1 September 2026** to:

barbara.pellegrini@univr.it

General Information

- Proposed location and dates
- Conference venue (capacity, available rooms, exhibition areas, existing infrastructure)
- Travel information, how to reach the venue and move between the venue and accommodations
- Accommodation options – range of types and prices
- Nearby skiing areas (alpine mandatory; cross-country optional)

Organizing Committee

- Names and affiliations of the Chair and Co-chair (if applicable)
- Contact person that will handle the submission of this proposal
- Do you plan to involve other collaborators and PhD students or early-career researchers?
- How many and which human resources do you plan to dedicate to website management, social media, and abstract review etcetera?
- Previous experience in organizing scientific events
- Previous participation in ICSS events
- Letters of support from university authorities (Dean, Rector) and/or local institutions

Scientific Program

- Are there specific proposals for the scientific program beyond the guidelines provided?
- Are there plans to attract new participants?
- How will the participation of young researchers be supported (e.g., dedicated sessions, networking events, discounted fees, YIA organization)?

Organization and Finances

- How will registration fees be collected and managed? (internally, vs. externally, possibilities to credit card payment and university invoice)
- Proposed registration fees (full, student, early-bird, etc.)
- Supporting organizations, sponsorships, and donation